RISK ASSESSMENT FILE

Risk Assessment Area: BUILDING 3 (RA-B3GEN06)

HAZARD NUMBER	ACTIVITY	RISK / HAZARD	LEVEL	RECOMMENDATIONS / ACTION TO BE TAKEN / CONTROLS	ACTION TAKEN BY WHO & COMPLETE DATE
1	Use of the scooter park and ramps by participants (BMX, scooter riders, skateboarders & inline skaters).	Collision of users	P=2 S=3 **=6**	Riders are encouraged to watch a safety video to raise awareness during the registration process explaining they should take turns when riding park areas. Receptionists monitor this area via CCTV & Staff members patrol the areas.	Daily – staff
		Possible injury to park users whilst participating	P=3 S=4 **=12**	Participants are strongly advised to wear safety equipment including helmets. Risk is increased for users of all levels at busy periods. Novice users are encouraged to use training areas before using bigger ramps..	N/A
		Injury to spectators	P=2 S=3 **=6**	Spectators are not allowed on ramps. Designated spectator areas are side & front end of the building. There are steps by the entrance to the toilets and that have been 'ramped' for disabled access. Viewing area stairs have a hand-rail fitted.	N/A
		Litter on ramps	P=2 S=2 **=4**	There are bins provided. Staff pick up litter from around park areas to ensure all areas are clean & safe.	Daily – staff
		Damage to ramps	P=4 S=2 **=8**	Ramps are checked daily as per daily ramp check procedures. Minor damage is monitored, repairs are carried out on maintenance days. Any major damage identified would result in ramps being closed.	Periodically - 4-1-4 ramp builders

Continued:

HAZARD NUMBER	ACTIVITY	RISK / HAZARD	LEVEL	RECOMMENDATIONS / ACTION TO BE TAKEN / CONTROLS	ACTION TAKEN BY WHO & COMPLETE DATE
2	Stairway to viewing area & office	Slips, trips & falls	P=3 S=2 **=6**	Signage advising care to be taken when navigating stairs.	Daily – staff
3	H&S (means of escape)	Access and egress	P=2 S=2 **=4**	There is adequate access & signage is in view for all visitors. Emergency lighting is fitted & trained Fire Marshalls are on site.	N/A
4	H&S (1st aid)	First aid incidents	P=4 S=4 **=16**	There is always a first aid trained member of staff in radio contact with other staff. Paramedics are called if there is a serious accident	Managers ensure staff are familiar with and trained to complete first aid & fire safety checks and procedures.
5	H&S (fire)	Fire-fighting equipment & precautions	P=2 S=4 **=8**	Fire alarm system & extinguishers & fire safety check are in place. Staff are fire marshal trained Emergency light checks conducted by electricians	Carry out fire alarm & extinguisher checks as prescribed. On-going On-going (monthly)
6	Ramps	New ramp layout - Sept.2024	P=2 S=3 **=6**	Barrier fitted to prevent spectators accessing riding areas	4-1-4 ramp builders

Risk Rating Calculator. (Risk is the probability of it happening multiplied by the severity of the damage) R = P x S

Probability score: 5 – Imminent; 4 – Probable; 3 – Possible; 2 – Fairly unlikely; 1 - Unlikely

Severity score: 5 – Fatal; 4 – Very serious injury; 3 – Serious injury; 2 – Fairly minor injury; - 1 Minor injury.

Risk: 1 – 8: Low Risk **9 – 16: Medium Risk** **17 – 25: High Risk**

Signature: Date: 06.02.2025

Name (Print): Paul Young